Next Appointment:

<table>
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<tr>
<th>Day of the Week</th>
<th>Month</th>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>Friday</td>
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<td>1 pm</td>
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1. **Sign In at the Front Desk When You Arrive and Update Your Information**

   Complete a Blue Card. Show your insurance card. Update your phone number(s) and address. Show a picture ID.

2. **Know Who Is On Your Medical Team**

   Health care at The 1917 Clinic is provided by way of a Team Approach in order to develop a relationship with you. This includes the PrEP Clinic. The PrEP Clinic team includes:

   
   b. **Social Worker.** Name: Ashley Bartee, 205-996-4098
   
   c. **Nurse.** Names: Roshanda Holston, 205-996-9534
   
   d. **PrEP Manager.** Name: Kachina Kudroff, 205-996-4119
   
   e. **PrEP Coordinator** Name: Michael Fordham, 205-975-0840

   Your regular appointments will always be on Friday afternoon.

   If you need to communicate with the PrEP Team, call the PrEP Coordinator. If the PrEP Coordinator cannot address your needs, they will connect you to your medical provider for medical concerns or your social worker for insurance concerns.

   The PrEP Team is your partner in HIV prevention and we want you to be in charge of your health and HIV status.

3. **You will be tested for HIV at every PrEP Clinic visit.**

   Monitoring your HIV status is an important part of your new PrEP routine. PrEP works very well to prevention HIV infection, but it is not effective on its own for treating an HIV infection if you did become infected. Checking your HIV status at every visit helps you and your providers make the best decisions about your health behaviors and health care.
4. Making or Changing Appointments: Call 205-996-4119 or 205-975-0840.

Your doctor's appointment is very important for your care. Please make every effort to be on time for your appointment. If you are not able to come to your appointment, please notify us (preferably 48 hours or more) and reschedule as soon as possible.

If you do not show for your appointment, you miss out on valuable information and care. We appreciate your help in doing everything you can do to be present at your doctor's appointments. Missing more than two PrEP Clinic appointments without notice will make you ineligible to receive PrEP at the 1917 Clinic.

5. When you need your medicine refilled at The 1917 Clinic Pharmacy: 205-975-5656

If your medicine bottle says you have 1 or more refills left, please call your pharmacy at least a couple of days before you run out. The 1917 Clinic Pharmacy's number is 975-5656. If you cannot afford your medicine, please talk with the PrEP Coordinator who can connect you to the PrEP team social worker.

6. When you need your prescription(s) renewed:

If your medicine bottle says you have 0 (zero) refills left, you will need to get your prescription renewed. Please talk to your doctor during your next regular visit (it helps to plan ahead). And bring your pill bottles with you to your visits.

Prescriptions will only be renewed when you attend your PrEP Clinic appointments. If you take your medicine as prescribed you should not need a renewal before your next PrEP Clinic appointment. In the event that you lose your medication, please call the PrEP Coordinator.

7. Your PrEP Clinic provider will not provide primary care.

As a patient of the PrEP Clinic it is expected that you are receiving primary care elsewhere. If you are sick or injured please call your primary care provider or go to the emergency department.

8. PrEP education will take place in a group setting.

The PrEP Clinic process involves attending a group educational session in addition to your appointments with your PrEP provider. These sessions will take place just before your provider visits and will cover a number of topics related to taking PrEP.